



# STEVE WEBER, C.P.A.

WILL COUNTY TREASURER

Will County Office Building • 302 N. Chicago Street • Joliet, Illinois 60432-4059  
Telephone: (815) 740-4675 • Fax: (815) 740-4695 • TDD: (815) 740-4681

## Freedom of Information Act Request to the Will County Treasurer's Office

This form is designed to provide you with helpful guidance on how to submit a FOIA request to the Will County Treasurer's Office. You do not need to use this form. You may submit a FOIA request in any written format that you choose. You should retain a copy of your FOIA request for your files.

Request Submitted to: Brian S. McDaniel, FOIA Officer  
Will County Treasurer's Office  
302 North Chicago Street  
Joliet, IL 60432-4059  
Fax: 815-740-4695

Date Requested: \_\_\_\_\_

Request Submitted by  E-Mail  U.S. Mail  Fax  In Person

Name of Requestor: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Records Requested: *Please provide as much specific detail as possible to help identify the information that you are seeking. Additional pages may be attached, if necessary.*

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Do you want to receive copies of the documents? \_\_\_\_ Yes \_\_\_\_ No

Or do you want to review the documents in the Will County Treasurer's office? \_\_\_\_ Yes \_\_\_\_ No

If you would like to receive copies of the documents,

Do you want paper copies or electronic copies? \_\_\_\_ Paper \_\_\_\_ Electronic

If you want electronic copies, please indicate the format in which you would like to receive them: \_\_\_\_\_

*The Will County Treasurer's Office will provide documents in the electronic format requested, if feasible.*

Is this request for a commercial purpose? \_\_\_\_ Yes \_\_\_\_ No

*It is a violation of the Freedom of Information Act for a person to knowingly obtain a public record for a commercial purpose without disclosing that it is for a commercial purpose, if requested to do so by the public body pursuant to 5 ILCS 140/3.1 (c).*

Are you requesting a fee waiver? \_\_\_\_ Yes \_\_\_\_ No

*If you are requesting a waiver of any fees for copying the documents, you must attach a statement of the purpose of the request and whether the principal purpose of the request is to access or disseminate information regarding the health, safety and welfare, or legal rights of the general public pursuant to 5 ILCS 140/6 (c).*